

Application for Candidacy for the Master's Degree

To the student: please complete the top portion of this form, and deliver the document to your graduate program's department secretary for review and approval by the graduate coordinator.

Name: _____ Student ID: C00-_____
Last First Middle/Maiden Name

Address: _____
P.O. Box / Street / Apt. # City State Zip

Telephone: _____ E-mail: _____

To be eligible for candidacy for the master's degree, the following requirements must have been fulfilled:

- _____ 1. You must be formally admitted to a graduate degree program.
- _____ 2. You must have completed at least six credit hours of department approved graduate courses with grades of at least a "B". These classes must have been taken at SUNY Cortland.
- _____ 3. You must have a cumulative GPA of at least 3.0.
- _____ 4. If you were admitted conditionally, you must have met the condition of admission.
- _____ 5. Other department-specific requirement(s).

I have fulfilled all the requirements listed above, and I hereby request admission to candidacy.

Student Signature: _____ Date: _____

Advisor Name: _____ Office Location: _____

Departmental Use Only -- The Application for Candidacy is: () Approved () Denied

Graduate Advisor/Coordinator Signature: _____ Date: _____

If not approved, the reasons are: _____

Graduate Coordinators: Please deliver to the Associate Dean's Office after responding.

Associate Dean's Signature: _____ Date: _____