General Education Committee Meeting Minutes

November 29, 2018

Members Present: Jenn McNamara (Chair), Jeremy Jimenez, Nancy Diller, Steve Cunningham, Abby Thomas, Frank Rossi, Doug Armstead, Kate Polasek, Kevin Sheets, Lauren Stern, Bruce Mattingly

Members Absent: Carol Van Der Karr, Sarah Beshers, Student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | Minutes from Nov. 1 Approved |
| **Rubric Sub-Committee Updates** | **GE 2 Natural Sciences (Doug and Steve)**Group met with a prepared rubric from last round and it was accepted by the group for use during this round. Assessment will be given in a randomized selection of lab sections, and those lab instructors will coordinate with lecture-course faculty to ensure proper assessment of learning outcomes.  Some concern that the majority of students satisfy GE 2 with BIO 110 which is a fall-only course and assessment is in spring. **GE 6 Contrasting Cultures (Jeremy and Kate)**On the heels of a heroic effort at group persuasion, Kate and Jeremy have built momentum for on-going discussions among GE 6 faculty, and work on the construction of an assessment rubric continues. **GE 7 Humanities (Kevin and Sarah)**Following a robust discussion, a draft of a revised rubric has been completed and is out for discussion and comment. A final draft will be confirmed at a subsequent meeting to be end by the end of the fall semester. **GE 12 Science, Technology, Values and Society (Abby and Frank)**GE 12 faculty met with Team Leaders Abby and Frank yesterday to initiate work on their rubric. Conversations continue, and will be finalized by the end of semester. **WI/Critical Thinking/Information Management (Lauren)**There are 7 faculty undertaking a pilot assessment this fall and a debrief meeting will be scheduled to get feedback and perhaps revise in time for implementation in Spring. Kevin Rutherford (English) will coordinate with Lauren, in the absence of Laura Davies, who will be on leave.  | Sub-Committee chairs should submit final rubrics to GE shared drive.Committee discussed possibility for next round of GE 2 assessment to move assessment to Fall semester so as to include BIO 110 (fall-only course), since most students satisfy GE 2 via BIO 110. During Spring semester, Committee members will review syllabi and assessment methods for courses selected for spring assessment. |
| **HLH 230 Advocacy and Contemporary Issues in College Health (GE 10- Presentation Skills)** | Consensus was that the proposal, but not the submitted syllabus, adequately addresses how the course fulfills Presentation Skills requirement.  | Kevin moved to conditionally approve course for Presentation Skills/GE 10 pending revisions of syllabus to include discussion and criteria for presentation skills. Doug seconded, unanimous approval. |
| **Adjournment** |  | Meeting adjourned at 9:10 am. |

Submitted by

Kevin Sheets