

Education Policy Committee Meeting Minutes
DATE: February 4, 2022

Faculty/Staff Members: Eric Edlund, Margaret Gichuru, Christina Knopf, Maaike Oldemans, Abby Thomas, Chris Widdall

Student Members: none

Ex-Officio Members: Thomas Hanford, Carol Van Der Karr

Guests: Nancy Diller

Members Absent: Lindsey Darvin, Alyson Dearie, Jeff Walkuski

Topic	Comments/Discussion	Action
Approval of minutes	Review of minutes.	Minutes approved
General discussion	Updates: Proposal AGT discussed + APPROVED in Faculty Senate:	
	Eric attended the Faculty Senate and informed EPC that during the Faculty Senate, some faculty brought up concerns regarding role of staff/witnesses which should be considered by adding supporting documents to the AGT	
Old business	AGT Policies need to be further modified and the role of the witness should be more clarified. Chris suggests requesting AGT to create guiding documents to make role clearer.	Eric will start conversations with Eunice to have AGT create documentation
	Micro-credentials Working Group: Nancy provided update: the group (Carol, Darcy, Nancy) met last week to discuss next steps: create a task force; create policies; include faculty members from other areas across campus (i.e. Career Services; Extended Learning, Registrar’s Office, Student Accounts, etc.). The group will be creating a document before sharing and discussing with EPC.	

	<p>Although separate from the Micro-Credential project: Chris indicated the importance of creating a position of Certified Teaching Assistant for Education students to apply for after 2 to 3 years of being a Teaching Assistant. However, this would not be something for the EPC to work on, but campus should be looking into this (Teacher Aide Unit). Program Niagara Comm. College a https://www.niagaracc.suny.edu/programs/ta/</p>	
	<p>Program Standard GPA Working Group: Abby provided update. The group is looking into the Standard GPA which has not been implemented as meant in 2019. There are issues with clarity, the language in Catalog causes confusion, and while intended for degree progress it has been used for degree conferral in some departments. There are students operating on prior GPA Standards and students that use the new GPA.</p>	<ul style="list-style-type: none"> -Add language in Degree Work to clarify which Standard GPA is used. -Memo to departments to clarify how to use the Standard GPA -Add language to Catalog Review Process
	<p>Standard GPA draft memo from the EPC: clarification on the intent and proper use of Program Standard GPA. Discussion about the confusion and use of prior GPA and new GPA. Current policy and approach should be made clear (Thomas). Reviewing the memo, some language was adjusted (Degree Block GPA into Major GPA).</p>	<ul style="list-style-type: none"> -Nancy will check language in catalog regarding additional GPA in Degree Works. -EPC members will review the draft and provide edits at the next meeting. -Memo should be sent out to all Department Chairs and Associate Deans.
<p>New Business</p>	<p>Discussion of the long-term projects:</p> <ul style="list-style-type: none"> - Creating an infographic for the academic misconduct and grievance process -Credits for prior experience: Several SUNY's give recognition to students that have prior experience. How to translate that into credits needs to be reviewed. Abby mentions that she and Carol Corbin have reviewed how other campuses address this and their models. They will identify different stakeholders and provide the EPC with their findings and a proposal. Margaret has experience with a graduate student which extensive experience with assessment could be used within the department. -Changing Process for signing in incomplete Tom indicates that the process needs to become more formal and include an official agreement between faculty and student, providing a timeline and expectations about incomplete and complete. This was a SUNY Cortland process in the past. 	<ul style="list-style-type: none"> -Eric will contact Eunice and AGT about infographics. -Eric will follow up with Abby and Carol Corbin

	<p>- Attendance policies There is confusion among faculty about attendance policy, i.e. participation for exercises, but faculty was advised to be generous with attendance due to Covid.</p> <p>Chris indicated there should be a conversation about cancelled in person classes and using Webex. If classes are cancelled the policy does not say anything about changing in person class into webex/online. Carol responds that adjuncts do not always have the technical tools to provide online classes</p> <p>To be added to long-term projects:</p> <p>-Concentration Rule Transfer Credits Chris indicated that Dean Lachance requested if EPC could look into this: Transfer students that have more credits than needed still need follow courses and sometimes end up with 40 more credits than needed.</p> <p>-Residency Requirement</p> <p>-Retaking transfer credit (Memo Carol Corbin)</p> <p>-2nd major in different degree program (Nancy)</p>	<p>-Eric will email Vince for creating clear explanations</p> <p>-Projects to be added to long-term projects:</p> <p>- Concentration Rule Transfer Credits</p> <p>-Residency Requirement</p> <p>-Retaking transfer credit (Memo Carol Corbin)</p> <p>-2nd major in different degree program (Nancy)</p>
Action items (to-do list)	See Action list in the right column.	
Adjourned		Meeting adjourned at: 11:03 AM
	Respectfully submitted by Maaïke Oldemans, 02-04/2022	